

Celebration of Scholars Chair (Appointed) **Term:** One year

2/2025

Time Required: Approximately 30 hours beginning in July through the date of the event, usually in mid-October.

Responsibilities:

- Plan and organize the annual Celebration of Scholars event to honor scholarship recipients
- Select a team of volunteers to work on the event and hold committee meetings as needed
- Ensure that the appropriate people are invited (recipients and families; SOU and RCC leadership)
- Organize the event details (speakers, room organization, program, refreshments)
- Communicate with the Scholarship Chair
- Publicize the event through Branch member communications and local media; coordinate with the Public Relations Chair

Qualifications:

- Organizational skills
- Communication skills
- Ability to work collaboratively

How To Workbook available with step by step process and contacts.