

President/Co-Presidents (Elected)

Term: Two years

Time Required: 4 to 8 hours per week

Overall Responsibility: Lead the AAUW Ashland Branch Board and organization, ensuring that the AAUW Ashland Branch and National Mission and policies; and, bylaws are reflected in all AAUW Ashland Branch activities, and that the Branch is financially viable

Responsibilities:

- Plan and facilitate AAUW Ashland Board meetings
- Facilitate Branch meetings in consultation with the Program Chair
- Represent the AAUW Ashland Branch in the community and at state meetings
- Plan for Board succession and annual Board elections to ensure continuity of programs and activities.
- Oversee the Executive Committee if and when it is activated by the Board.
- Ensure overall financial health and sustainability of the Branch through financial monitoring and budget management

Qualifications:

- Ability to embody the vision, mission and objectives of the organization and to communicate these clearly to Board and membership
- Ability to think strategically and to work with others to create and execute long-range plans
- Ability to create an agenda and lead an effective meeting to consensus.
- Ability to review and evaluate financial documents and budgets