

President/Co-Presidents (Elected)

Term: Two years with an overlap of terms

Time Required: 4 to 8 hours per week

Overall Responsibility: Lead the AAUW Ashland Branch Board and organization, ensuring that the AAUW Ashland Branch and National visions, policies, bylaws and goals are reflected in all AAUW Ashland Branch activities, and that the AAUW Ashland Branch is financially viable

Responsibilities:

- Plan and facilitate AAUW Ashland Board meetings
- Facilitate Branch meetings in consultation with Program Chairs
- Represent the AAUW Ashland Branch in the community and at regional, state, and National AAUW meetings
- Plan for Board succession and annual Board elections to ensure continuity of vision and purpose
- Communicate with members regarding Board priorities, goals, and activities
- Ensure the overall financial health and sustainability of the Branch through financial monitoring and budget management
- Oversee the Executive Committee to ensure that individual committee activities, goals, and plans are consistent with the overall Branch and National visions and goals
- Serve on Executive Board

Qualifications:

- Extensive knowledge of Ashland and AAUW
- Prior board experience and knowledge of an effective non-profit board
- Ability to embody the vision, mission and objectives of the organization and to communicate these clearly to Board and membership
- Ability to think strategically and to work with others to create and execute long-range organizational plans
- Ability to create an agenda and lead an effective meeting to consensus
- Ability to review and evaluate financial documents and budgets