

## **AAUW Funds Chair (Appointed)**

**Term:** One year

**Time Required:** Approximately 15 to 20 hours per year

### **Responsibilities:**

- Promote the AAUW Funds mission, including research, case support, scholarships, and programs, and oversee AAUW Ashland's fundraising for this purpose
- Ensure that "AAUW Funds" is a line item on the donation section of the membership renewal form
- Coordinate and participate with the Executive Board in choosing annual Named Gift Honorees
- Develop a Branch fundraising plan to encourage donations to AAUW Funds
- Work with officers, committees, and members to integrate AAUW Funds research, programs, and fundraising efforts into other Branch priorities
- Serve as a resource for members about AAUW Funds
- Handle contributions responsibly and promptly, adhering to AAUW Funds contributions deadlines and applicable regulations
- Increase number of Legacy Circle members
- Communicate with the Oregon Funds Chair as needed

### **Qualifications:**

- Communication and team building skills
- Program planning and development